

AUSD 2023 Maintenance Projects Multi-Purpose Room Table Pocket Removal

AFTER PRE-BID AGENDA / MEETING NOTES

Bid Conference for Alisal USD Multi-Purpose Room Table Pocket Removal

April 17, 2023, 3:00 pm, Starting at:

Dr. Oscar F. Loya Elementary School, 1505 Cougar Dr, Salinas, CA 93905

Please see the notes in Blue attached to the original Bid Agenda below, and the specific notes added at the end of the Agenda. This information discussed will be a part of the bid documents as Addendum #1 to go out to all bidders by EOD 4/25/23.

1. Introduction

This is the mandatory bid conference for the **Multi-Purpose Room Table Pocket Removal bid package**. Please note that these Agenda notes are not a part of, and are superseded by, the official contract and bid information.

Introduction of the Project team:

AUSD:

School District’s Representative: Frank Dickinson – Director
Suzanne Mainguy – APM

AUSD Associate Superintendent of Business Services: Rais Abbasi
AUSD Facilities: George Anzo

Contractor Attendees:

Bruce Boyle Construction Clint Polo
RDL Construction Justin Leisinger
SSB Construction Antonio

Pre-bid Conference Schedule: approx. 1/2 + hour, Site tour 1-1/2 to 2 hours.

- **Scope of Work: Please separate price for each school project but bid will be awarded to bidder with lowest price of all four projects.**
- **Bardin Elementary School:** Demolition of existing (14) metal table inserts and disposal; Frame and install drywall as needed; Finish drywall to match existing; Remove rubber base along table insert walls **only**, install new to match existing.
- **Jesse G. Sanchez Elementary School:** Demolition of existing (14) metal table inserts and disposal; Frame and install drywall as needed; Finish drywall to match existing; Remove rubber base along table insert walls **only**, install new to match existing.
- **Martin Luther King Jr. Academy:** Demo existing protruding table pockets along (1) wall, below red trim; Remove and dispose of (8) metal table inserts; Reframe as needed, make flush with existing wall; Install drywall and finish to match existing; Install wood trim to match existing; Remove rubber base along table insert wall **only**, install new to match existing. **Water fountain to remain, remove (2) walls around water fountain and slope above, keep tiles on back wall, add wood trim, install hand rails on either side to prevent students from running into water fountain; Electrical and Fire life safe off; Remove button on wall for crank to window shades, not in use by**

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District, conceal inside wall; Install floor tiles to match existing; Finish/float drywall to left hand corner around exit doors to maintain new finish.

- **Dr. Oscar F. Loya Elementary School:** Demo existing protruding table pockets along (1) wall, below brown trim; Remove and dispose of (9) metal inserts; Reframe as needed, make flush with existing wall; Install drywall and finish to match existing; Install wood trim to match existing; Remove rubber base along table insert wall **only**, install new to match existing. **Electrical safe off; Install floor tiles to match existing.**
- The work to be done includes all labor, tools and equipment necessary to furnish and install all materials and equipment shown on the drawings and described herein. The Contractor shall furnish all equipment, material and supplies.
- **Location of Work: Alisal USD, at:**
 - Bardin Elementary School, 425 Bardin Rd, Salinas, CA 93905
 - Jesse Sanchez Elementary School, 901 N Sanborn Rd, Salinas, CA 93905
 - Martin Luther King Jr. Academy, 925 N Sanborn Rd, Salinas, CA 93905
 - Dr. Oscar F. Loya Elementary School, 1505 Cougar Dr, Salinas, CA 93905

C. General Discussion of Project

- Improvements per design drawings and specifications

D. Bidding and Contractual Requirements - Brief Review of the "Highlights" this is not meant to be a complete review of the bidding requirements

- Pre-bid Conference scheduled for Monday, April 17, 2023, from 3:00pm to 5:00pm, and attendance is required by all Prime Contractors (B License). (Provided sign-in sheet must be signed in at the beginning and again at the completion of the meeting).
- Requests for clarifications or interpretation of Bidding Documents shall be accepted no later than 2pm on Thursday April 20, 2023, and Addendum with any drawings/scope changes and/or RFI responses shall be issued by EOD Tuesday April 25, 2023.
- Bids are due on Tuesday May 2, 2023. Sealed bids will not be received after 2:00 p.m. The bids will be received at the Business Services Department, attn: Rais Abbasi, Alisal USD, 155 Bardin Road, Salinas, CA 93905. Eligible bidders are required to have a current California B license.
- The estimated construction cost is \$49,000.
- Bidder includes in the Lump Sum Base Bid the following allowances: N/A
- Contract Time: 39 calendar days. Anticipated construction start date is 6/12/23 and work completed by 7/20/23. Preconstruction and site surveys can be conducted the week of June 5th after the last day of school. Any and all visits and inspections will need to be coordinated with an AUSD

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representative. Contractor's own schedule to be submitted within 10 working days of Notice to Proceed being issued and to be approved by AUSD's Representative prior to commencement of work. First payment application will NOT be approved without an approved schedule in place.

- Contractor will be assessed as liquidated damages the sum of \$500.00 per day for each day the Work remains incomplete beyond the expiration of the Contract Time. See Article 7 of the Agreement for detailed requirements.
- Reference Milestone schedule included in the specifications. It is anticipated that the contractor will have the minimum number of workers to meet the overall construction schedule. Overtime may be required. Contractor to include any required overtime in base bid.
- Product and material submittals must be submitted 15 days after receipt of the Notice to Proceed to meet schedule milestones. No substitutions (or exclusions) will be considered prior to award of the Contract. Substitutions will only be considered after the award of the Contract as provided for in the Contract Documents.
- Bids shall be submitted on the Bid Form included with the Bidding Documents. Bids not submitted on AUSD's Bid Form will be rejected.
- Bidders will acknowledge all Addendums that have been issued.
- Information Available to Bidders: [Bid documents to be submitted with bid](#); [Insurance Requirements](#); [Sample Agreement](#); [Hazmat Reports](#):
https://drive.google.com/drive/folders/1HDM2AwVyMasQCpZRwvjvQdUPKKATzg9fO?usp=share_link
- Contractors and subcontractors may be required to submit Certified Payroll. Delinquency in submitting full required documentation may hold up invoice payments.
- Each bidder shall include a list of subcontractors (only one sub per trade) if work in their field exceeds 0.5% of the overall scope of the project.
- Please make sure to have signatures for all required paperwork.

E. Other Issues

- Staging/Storage Area Include and note where inside MPR's
- Shared use of project site. Coordinate with school staff working at the school. Access and egress must be maintained at all times during the work.
- **Approved Construction Periods: Students will be in summer school from June 5th to July 7th at Bardin ES, Jesse Sanchez ES and MLK**
 - Construction on Monday – Friday: 7am – 5pm
 - Construction on Saturday – Sunday holidays or during campus closures is to begin at or after

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7:00AM and only on approval by AUSD and Representative.

- All night and weekend work to be coordinated in advance with AUSD'S Facilities Manager and Representative. Night and weekend work may be required to meet project schedule, required costs shall be included in the base bid, and be done in coordination with AUSD Representative.
- Occupied Buildings: Some buildings will be occupied by staff and students and coordinated with contractor.
- Contractor will be responsible for movement and replacement of furniture to access work areas.
- Cleaning: Some buildings may be occupied by faculty and staff. Dust barriers must be maintained and cleaning is to occur daily. Staging area to be cleaned daily. Final cleaning and inspection of buildings and staging area required at completion of project.

F. Questions

- Addendum Schedule:
 - Addendum #1 due 4/25/23
- Requests for clarification or interpretation of the Bidding Documents shall be received no later than 2:00pm on Thursday April 20, 2023 and addressed only to: suzanne.mainguy@cumming-group.com
- **Site walk:**
 - All prime bidders will be required to complete the site walk and each contractor to sign in and out at the completion of site walk on sign in sheet to be able to bid.
- **Adjourn / Sign out**

G. Meeting Notes from site visits on 4/17/23

- **Oscar Loya ES: (similar layout to MLK)**
 - Electrical safe off
 - Install floor tiles to match existing
- **Bardin ES: (similar layout to Jesse Sanchez)**
 - Rubber base: match existing or use neutral color, District to replace flooring after summer
- **Jesse Sanchez ES:**
 - Rubber base: match existing or use neutral color, District to replace flooring after summer
- **Martin Luther King Academy:**
 - Keep walls around water fountain and slope above? Need to confirm with District.
 - Remove walls on either side of water fountain and slope above, keep tile on back wall, add rails on either side so students don't run into water fountain.
 - Electrical and Fire life safe off
 - Button on wall: crank for window shades, to be removed, not in use
 - Install floor tiles to match existing
 - Finish/float drywall to left hand corner around exit doors to maintain new finish
- **GC to keep piece of drywall in each MPR room to give to Painter to match existing color**